

The Mississippi Poison Control Center is seeking a dynamic, clinically skilled leader to help guide one of the state's most essential public health resources. This is a unique opportunity to combine advanced clinical expertise with leadership, education and statewide impact. As Manager, you will help direct operations, support a highly trained team, collaborate with healthcare partners across Mississippi, and play a vital role in emergency response, toxicology guidance, and public education. The Mississippi Poison Control Center is located at the state's only academic medical center, the University of Mississippi Medical Center.

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Job Title:

Manager-MS Poison Control Center

Job Summary:

Assists with the management and direction of the Mississippi Poison Control Center.

Education and Experience Required:

Graduate of an approved nurse practitioner, physician assistant program with national certification, or Pharm D from an accredited School of Pharmacy. One year of post-graduate clinical experience.

Certifications, Licenses, or Registration Required:

- If Pharm D, licensed as a pharmacist in Mississippi or eligible for licensure. Possession of a controlled substance license or eligible for licensure. Must be licensed prior to hire date.
- If NP or PA, Mississippi NP or PA license or eligible for Mississippi NP or PA license. Must obtain nurse practitioner certification from the Mississippi board of nursing prior to hire date, or licensure as a physician assistant in Mississippi and PANCE certification by the National Commission on Certification of Physician Assistants (NCCPA).

Preferred Qualifications:

Prefer minimum one-year of ICU or emergency medicine experience. Prefer certification by the American Board of Applied Toxicology or board prepared and eligible for the certification examination.

Knowledge, Skills & Abilities:

Excellent leadership and communication skills and judgement required, as well as a strong knowledge of medical diagnosis and toxicology. Excellent computer skills required.

Responsibilities:

- Assesses the educational and training needs of the assigned clinical area.
- Designs and implements continuing education and training programs for assigned staff.
- Collaborates with team members and external agencies or healthcare providers in the care of poisoned patients and identifies opportunities for improvement.

- Performs, presents, and prepares case reviews and after-action reports for dissemination as needed.
- Manages nursing and ancillary personnel within the assigned area or unit by coaching, educating, consulting, training, and evaluating performance.
- Ensures personnel adhere to quality standards for patient care and customer satisfaction.
- Organizes and participates in public and professional education, awareness, and prevention activities.
- In collaboration with the medical and managing directors, develops assessment, treatment, transfer, and follow-up protocols for case management.
- Oversees implementation of protocols and ensures staff compliance and proper use.
- Plans, schedules, and organizes work within the assigned area or unit to ensure appropriate staffing, efficient use of personnel, and effective utilization of space and facilities.
- Actively engages in ongoing quality improvement and research initiatives to advance the delivery of clinical care and secures Poison Center funding through grant acquisition.
- Responds to incoming poison control calls from the general public and healthcare professionals.
- Assesses information, estimates potential risk, and determines whether referral to a healthcare facility is necessary.
- Provides healthcare facilities with guidance on medical risk and management using established protocols and computerized information resources.
- The duties listed are general in nature and are examples of the duties and responsibilities performed and are not meant to be construed as exclusive or all-inclusive.

For more information, please contact:

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