

American Academy of Clinical Toxicology

ANNUAL CONFLICT OF INTEREST DISCLOSURE FORM FOR TRUSTEES AND OFFICERS

Name (please print)

Date

Position at AACT

It is the policy of the American Academy of Clinical Toxicology (AACT) to address how issues of actual, potential and perceived conflicts of interest involving trustees and officers AACT should be identified, disclosed and managed. This form is designed to identify and disclose known conflicts in an effort to properly manage them. It is due at the Board of Trustees September/October meeting each year.

I have read AACT's Conflict of Interest policy approved by the Board of Trustees on 10/05/2006 and understand that it is my obligation to act in a manner that promotes the best interests of AACT and to avoid conflicts of interest when making decisions and taking actions on behalf of the AACT.

My answers to this disclosure form are correctly stated to the best of my knowledge and belief. Should a possible conflict of interest arise in my responsibilities to AACT, I recognize that I have the obligation to notify, based on my position, the appropriate individual (President, Treasurer) and to abstain from any participation in the matter until AACT can determine whether a conflict exists and how that conflict shall be resolved. If any relevant changes occur in my affiliations, duties, or financial circumstances, I recognize that I have a continuing obligation to file an amended "Conflict of Interest Disclosure Form" with the AACT office.

I understand that the information on this form is solely for use by AACT and is considered confidential information. Release of this information within AACT will be on a need-to-know basis only. Release to external parties will be only when required by law and/or federal regulations.

Signature

Date

Please complete the following questions, and submit this form to the President or Secretary or Treasurer of AACT.

1. Are you or a member of your immediate family an officer, director, trustee, partner (general or limited), employee or regularly retained consultant of any company, firm or organization that presently has business dealings with AACT or which might reasonably be expected to have business dealings with AACT in the coming year?

_____ Yes _____ No

If yes, please list the name of the company, firm or organization, the position held, and the nature of the business which is currently being conducted with AACT or which may reasonably be expected to be conducted with AACT in the coming year:

2. Do you or does any member of your immediate family have a financial interest, direct or indirect, in a company, firm or organization that currently have business dealings with AACT or which may reasonably be expected to have such business dealings with AACT in the coming year?

_____Yes _____No

If yes, please list the name of the company, firm or organization, the nature of the interest and the name of the person holding the interest, and the nature of the business which is currently being conducted or which may reasonably be expected to be conducted with AACT in the coming year:

3. Do you or does any member of your immediate family have a financial or personal interest in an entity in which AACT has a financial or other vested interest. _____Yes _____No

If yes, please provide details below:

4. Have you or an immediate family member accepted gifts, gratuities, lodging, dining, or entertainment that might reasonably appear to influence your judgment or actions concerning the business of AACT? _____Yes _____No

If yes, please provide details below:

5. Do you have any other interest or role in a firm or organization, where that interest or relationship might reasonably be expected to create an impression or suspicion among the public or AACT members having knowledge of your acts that you engaged in conduct in violation of your trust as a trustee or officer of AACT? _____Yes _____No

If yes, please provide details below:

Please add additional pages as needed.

If any material changes to the responses provided on the annual disclosure form occur before the next form is due, the trustee, officer or employee is required to update the information on this form in writing, and submit the update to the President and Secretary-Treasurer.

Form reviewed by:

Remedial Action(s) to be taken: