

AACT Board of Trustees Meeting Minutes

May 13th and 14th 2014

Sheraton New Orleans

New Orleans, LA

Present: Bob Hoffman (President); Karen Simone (President- Elect); Ruddy Rose (Treasurer), Maria Mercurio-Zappala (Secretary). Trustees: John Benitez, Kennon Heard, Mark Kostic, Jeanna Marraffa, Kenneth McMartin, Robert Palmer, Susan Smolinske, Alan Woolf.

Management: Sarah Shiffert

Late: Jeffrey Nemhauser

Excused: Christine Stork

Absent: Anthony Tommasoni

Call to Order and Welcome

Hoffman

AACT President Bob Hoffman welcomed the members of the Board of Trustees.

COI & Confidentiality Statements

Mercurio-Zappala

Secretary Maria Mercurio-Zappala stated that all Conflict of Interest and Confidentiality forms are on file.

Approval of the Minutes of the September 28, 2013 BOT Meeting and interim actions

Mercurio-Zappala

Maria reviewed the minutes of the previous Board of Trustees meeting and any interim actions of the Board and Executive Committee.

Vote: The minutes were approved with no corrections or amendments. Unanimously approved (12-voted yes; 0-voted no; 0 abstain)

Presidents Report

Hoffman

Bob outlined his perspectives to the Board regarding the strengths and weakness of AACT , opportunities that exist and some tactics to use to improve.

Action or Vote: No motion made and no vote.

Financial Report

Rose

AACT Treasurer Ruddy Rose gave the Treasurers report. The budget is not completed as NACCT 2013 financials are not available from Contemporary Forums yet, but Ruddy estimated that we may have made a profit.

- Dues close to budget
- Total expenses less than budgeted amount
- Future budget must include funds for audit

Vote: Ask the Treasurer to contact Contemporary Forums to inquire about the SOC2. Unanimously approved (13-voted yes; 0-voted no; 0 abstain)

Vote: Motion to create a guidance for moving monies from an operating account to an interest account. Unanimously approved (13-voted yes; 0-voted no; 0 abstain)

Vote: To approve Treasurers report. Approved (12-voted yes; 0-voted no; 1 abstain)

Nominations Committee Report

Hoffman

Slate for 2014 election includes the following:

President-Elect	Kenneth McMartin
Treasurer	Ruddy Rose
Secretary	Maria Mercurio-Zappala
Trustees:	Steve Borron
	Marcel Casavant
	Sophie Gosselin
	Michael Holland
	Andres Lugo
	Kirk Cumpston
	Alfred Aleguas
	Robert Palmer
	Christine Stork

Action: Create a list of past board members who are not on the board now. (Sarah)

Vote: The Board advises the nominating committee to limit the number of BOT candidates to a maximum of 6 (candidates) for 3 positions for the 2014 election cycle. Unanimously approved (13-voted yes; 0-voted no; 0 abstain)

Career Achievement/Distinguished Service Awards

Hoffman

Career Achievement Award recipient gets acknowledged at the 2014 meeting and presents a lecture at the 2015 meeting. A current list of nominees includes:

- William Banner, MD, FAACT
- Eric Comstock, MD, FAACT
- Lewis Goldfrank, MD, FAACT
- Anthony Manoguerra, PharmD, FAACT
- Daniel Teitelbaum, MD, FAACT
- John Trestrail, BS PHARM, FAACT
- Alan Woolf, MD, MPH, FAACT

Candidates are voted on by a committee chaired and made up by AACT Past-Presidents as selected by the AACT President.

Distinguish Service Award. Ed Krenzolok nominated Gary Wasserman.

Vote: Remove Gary Wasserman's name off of the Distinguish Service list. Unanimously approved (13-voted yes; 0-voted no; 0 abstain)

Vote: The Executive Committee proposed to the Board that Tony Scalzo be the recipient of the Distinguished Service Award (13-voted yes; 0-voted no; 0 abstain).

NACCT 2014 Report

Simone

Update and progress report of NACCT

- NACCT meeting decreased from 3.5 days to 3 days
- CE after the fact
- Costs for both Pre-Symposium and AACT symposium
- SIM: will have a session on teaching how to teach SIM
- Strategic marketing
 - Ask local speakers to bring their programs
- Abstracts
 - 12% decrease in submissions (364)
 - Few basic science and research abstracts
 - Many case reports
 - Acceptance rate at 75%
- Modify poster sessions
 - Lightening
 - Discussion
 - Moderated
 - Themed
- Conflict of Interest (COI)
 - How to identify potential conflicts of interest
 - Possible solution
 - In beginning of abstract section in Clintox asterisk those with possible COI and put disclosure at the end
- Brochure will go out in mid-June
- Natchez Steam Boat
 - Transportation from hotel to ship to be investigated
 - Will tweet the date at time of the event
- App for the meeting
 - Branded APP
 - Ok for Apple, Blackberry, Android and laptop
 - Abstracts available on App
- Follow up NACCT survey
 - App
 - Stop paper products

Palmer

Vote: Broadcast that there will be no business meetings that overlap the scientific content for non-partners (13-voted yes; 0-voted no; 0 abstain).

Fundraising/Friends of the Academy

Woolf

Discussion regarding donations from the membership to the Academy.

- Created a Friends of the Academy brochure for consideration
- Will specify where donations are going
 - Website

Action: A. Woolf will chair an ad hoc committee

CE/CME

Simone

Discussion regarding the fluidity of the process of CE and value of CE/CME at EAPCCT

Collaborations

Hoffman

- Discussion regarding sending AACT members to cover symposia at international meetings

Vote: Allocate \$3,000, per year, to support the travel of a Board member of AACT to the APAMT meeting starting in 2015, subject to available funds (13-voted yes; 0-voted no; 0 abstain).

- Ex-Trip
 - Initial plan to have each society endorse before publication
 - Manuscript lists AACT as a participating society and we will endorse later
 - Guidelines can be posted on website as long as there is a statement that says we are a participating society
 - Lipid
 - Electronic vote to approve the methodology for the lipid study
 - Naloxone Position paper
 - Electronic vote to approve position paper
- Discussion was to determine if the AACT needed a committee to review scientific issues.

Action: Bob Hoffman will look at the various existing committees to see if one qualifies or if there is a need to change the by-laws if we need to have a standing committee

- ToxTalk
 - Division of Toxicology agreed to terms of MOU
 - Problem: The name Toxtalk was trademarked by SOFT
 - Need to change the name or get an agreement to allow the use of the name Toxtalk from SOFT

ABAT

Gorman in Absentia

Vote: To accept the ABAT update report (13-voted yes; 0-voted no; 0 abstain).

Future of NACCT

Vote: To go into Executive Session for this discussion (4-voted yes; 6-voted no; 1 abstain) motion defeated

- Options
 - Renew Contemporary Forums (CF) contract
 - Go out to bid
 - Hybrid with Degnon and CF
 - CF
 - Registration
 - Collect CE
 - Travel arrangements
 - Room availability
 - Degnon
 - Conceptualized ideas
 - Move meeting forward
 - Financials
- Dissolve partnership with AAPCC and create an MOU
- AACT will bring finances in house

Vote: Approach AAPCC directly regarding dissolving the partnership and create an MOU (13-voted yes; 0-voted no; 0 abstain).

Vote: Charge Degnon to work with Contemporary Forums (CF) to find a location for NACCT 2016 (13-voted yes; 0-voted no; 0 abstain).

Vote: Request Degnon to expand the scope of work to include assisting in 2016 NACCT (13-voted yes; 0-voted no; 0 abstain).

Adjourn for the day

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New Orleans, LA

Call to Order

Hoffman

Contemporary Concepts in Toxicology

McMartin

AACT was approached to do CME for this conference. Many questions need to be answered

- CME or CE
- What percentage of MD if only CME
- Past participants
- Flat rate?
- More information needed on profit sharing

Action or Vote: No action made and no vote

Membership Committee

Heard

- Membership survey to go out to the membership
- Dues

Action: Sarah will show a graph when the majority of members pay their dues

Emeritus

Hoffman

Request for emeritus status from Brent Ekins

Vote: To approve emeritus status for Bret Ekins (13-voted yes; 0-voted no; 0 abstain).

Dual Membership

Kostic

Discussion to offer members a discount on dues if members of both AACT and ACMT

Action: membership survey and need to know overlap

Fellowship Committee

Palmer

Have 5 potential applicants

- Andrew Stolbach
- Bryan Hayes
- Rick Dart
- Mark Kostic
- Mark Urema

Awards

McMartin

- Toxicology Travel Research award was given out; Lampe Kunkel was given to Michael Greenberg

Vote: Awards committee to set up a draft document regarding the Travel Research Award for young investigators (13-voted yes; 0-voted no; 0 abstain).

By-Laws

Benitez

Various changes were suggested to update the by-laws.

Action or Vote: No motion made and no vote.

Logo and Website

Hoffman

The AACT logo and website need updating.

- Membership driven contest for a new logo
- Have contest go through the communication committee
- Updating the website
 - Form an ad hoc committee
 - Sarah
 - Jeanna Marraffa
 - An ABAT member
 - A SIG representative
 - 2 members at large

Action or Vote: No motion made and no vote.

AACTion

Marraffa

Discussion regarding issues with distribution and obtaining material for the newsletter. Additionally other questions pertained to whether there should be an associate editor and how long the tenure should be for each position (Editor and Assoc. Editor)

Action or Vote: No motion made and no vote.

Scientific Liaison Committee

McMartin

Action or Vote: No motion made and no vote.

Privacy Policy

Shiffert

Add a privacy policy from a third party credit card company who want it to post it on the website.

Action: make an electronic vote

Adjourn for the day 1:19PM