

AACT Board of Trustees Meeting Minutes
October 9, 2015
The Hyatt San Francisco
San Francisco, CA

Present: Karen Simone (President); Bob Hoffman (Past-President); Rob Palmer (President- Elect); Ruddy Rose (Treasurer), Maria Mercurio-Zappala (Secretary). Trustees: John Benitez, Kennon Heard, Mark Kostic, Jeanna Marraffa, Christine Stork, Kenneth McMartin, Susan Smolinske, Kirk Cumpston , Sophie Gosselin, Lee Cantrell (new trustee)

Management: Sarah Shiffert and Ellen Pak
Present via teleconference: Jeffrey Nemhauser
Not present: Jennifer Lowry (new Trustee)

Call to Order and Welcome

Simone

AACT President Karen Simone welcomed the members of the Board of Trustees.

COI & Confidentiality Statements

Mercurio-Zappala

Secretary Maria Mercurio-Zappala stated that all Conflict of Interest and Confidentiality forms are on file.

Approval of the Minutes of the February 21-22, 2015 BOT Meeting and interim actions

Mercurio-Zappala

Maria reviewed the minutes of the previous Board of Trustees meeting and any interim actions of the Board and Executive Committee.

Vote: The minutes were approved with the amendment of the language for the travel awards. Unanimously approved (15- voted yes; 0-voted no; 0 abstain)

Nominations Report

Simone

The results of the election were as follows;

Trustees: John Benitez, Mark Kostic (both re-elected) , Lee Cantrell, Jennifer Lowry (newly elected)
Secretary: Jeanna Marraffa (newly elected).

Presidents Report

Simone

Karen outlined her activities over the past 6 months, summarizing the board topics that will be discussed further during the meeting.

Action or Vote: No motion made and no vote.

Emeritus Status for both AACT & DABAT

Questions asked that need answers are:

1. Can the same requirements be used for both AACT and DABAT?
2. Is there an ability to vote?
3. Should there be an 'active' vs. 'inactive'?
4. Suggested for retired members who are not practicing anymore and will therefore not pay dues.
5. Will DABAT initials be allowed to be used?

Action or Vote: No motion made and no vote.

Fellowship

Request was made to have a short paragraph written about each applicant for the Trustees to review and familiarize themselves before a decision and vote is made. The Board requests to vote on each applicant individually, possible doing an electronic vote. Stork, Rose, and Palmer will review and create a policy on voting.

Interim Voting

The Board of Trustees will continue with interim voting.

Financial Report

Rose

AACT Treasurer Ruddy Rose gave the Treasurers report.

- Financial were discussed.
- Discussion based on what to keep in reserve.
- Small dues increase suggested by paying a penalty if dues paid after January 31st.
- Suggested to separate out Asia Pacific Meeting (APMA), give it a line in the budget.

Vote: To approve Treasurers report. Approved (14-voted yes; 0-voted no; 1 abstain)

NAACT Update

Palmer

- Numbers for 2015 conference compared similarly to the 2014 conference
- As of the meeting, 239 people were registered for the cruise
- As of the meeting, 294 people were registered for the pre-meeting
- Mobile app is getting better each year
 - Push notifications are usable all year
 - 680 members downloaded the app
 - Can be used for live polling
 - Link to complete CME (will change next year)
- 2016 meeting will be in Boston
 - Dates 9-12-16 thru 9-16-16
 - We will have day 1 for the pre-symposium
 - Mobile app will be used for
 - CE interface
 - Polling

- Meeting registration
- Discussion of new sites
 - Survey the participants of this year's NACCT and rank 10 cities
- Discussion regarding the modification of speaker contracts.

Vote: Uphold contract as it is written with no additional days. **Approved** (15-voted yes; 0-voted no; no abstentions)

AACT Management Review

Simone

- Responsibilities have changed
- Website and membership database will be with Flight
- Degnon more involved with sponsor and pre-meeting MOU's

Vote: Do we want to enter into a contract with Degnon, with a list of specific items, for another contract term? **Approved** (15-voted yes; 0-voted no; no abstentions)

Friends of The Academy

Woolf

- Had up to 80 contributors this year
- Use funds to support travel and research awards
- Self-enriching endowment
- Present updates at business meetings
- Would like to recommend to publish a list of donors on the website, with an opt out for those who wish to remain anonymous
- A suggestion was made to put a goal thermometer on the website

Recommendation: To not use funds and to allow it to grow. Then when funds are distributed, show the membership what the funds are being used for.

Vote: To list the 2014-2015 donors, in alphabetical order and without any amounts, in the December newsletter. **Approved** (15-voted yes; 0-voted no; no abstentions)

Amendment: Announce everyone who donated to the Friends of the Academy in the first publication, including the previous year. Then in future publications, star those names who are recurring donors. **Approved** (15-voted yes; 0-voted no; no abstentions)

AHLS Report

Walters

- Was approached for 3 new courses
 - Tactical medics
 - Tox medics
 - Clinical Toxicologists
- Update on study involving asynchronous AHLS Provider training of residents (2 hour blocks over months)
- Goal of 2015-2016 is to complete the 4th edition AHLS Instruction Manual

- Suggestion to have Dr. Walters speak at the Fellows Lunch
- Suggest to have the AHLS website put a link to the AACT website to encourage those who to the website to become members of AACT.

Action Item: To encourage AHLS to work with the National Association of Emergency Medical Services medics and physicians, to have them take the course.

Education Committee

Cumpston

- AACT is up for reaccreditation for CME
- Need to keep better records
 - Be more visible and transparent
- Policies need to be addressed
- Webinars are not a problem as there is no money involved

Action Item: policies need to be reviewed and voted on at every full Board of Trustee meeting.

Membership Committee

Heard

- Was there an increase in membership after the meeting was posted?
- Need to keep the fellows as members

Action Item: Put a fellow on the Clintox Editorial Board

Action Item: Create a form that will be used at the fellow's lunch that will include various committees and to encourage the fellows to sign on.

Action Item: Discuss the various awards at the fellow's lunch that are available.

Fellowship Committee

Stork

Action Item: Speak with FAACT applicant that had no points on his application

Awards Committee

McMartin

- Tox training research award had only one applicant
- Junior investigator award; push for new toxicology employee, funding goes with fellow to new site
- AACT research award had only one applicant as well
- Scientific Liaison Coalition
 - No CME
 - Would like to try to do a combined lecture and possible CME
 - Maybe make a fellow a liaison also

Position Statements and Scientific Review Committee

Gosselin

- The scientific review committee reviews the position statements
- Put some fellows on the scientific review committee

Vote: The AACT cannot endorse the calcium channel blocker guideline, furthermore, the Board of Trustees believe that reviewing any additional revisions will not change its decision. **Approved** (14-voted yes; 0-voted no; 1- abstention)

Vote: The AACT Board of Trustees request the scientific review committee continues with the reviews of the QT prolongation and Activated Charcoal guidelines. **Approved** (14-voted yes; 1-voted no; no abstentions)

Vote: Put together a core group of Associations; AACT, EAPCCT, and APAMT, to formulate the reviews of the guideline position statements for activated charcoal and QT prolongation and then ask appropriate Associations to send voting representatives. **Approved** (15-voted yes; 0-voted no; no abstentions)

Communications Committee

Marraffa

- Jeanna is stepping down as editor of AACTion
- Twitter- we have 631 followers. Tweets go out bi-weekly by Bryan Hayes
- Website redesign is projected to be completed by spring/summer 2016
- Logo-samples went out

ABAT

Engebretsen

- 6 candidates took the Certification Examination
- Education
 - University of Minnesota
 - Requesting 6 modules
 - Linked to our website, we own them and can rotate thru the 28 we have already completed
 - Would like to use the modules to train
 - Kirk Cumpston doesn't think this is a CE situation as there is no new knowledge
 - Credentialing
 - Barrier is completing form
 - To address issue a description was created to describe the ABAT process
 - Credentialing issue tabled until Spring meeting

Vote: To approve preliminary 2016 budget to add electronic voting. **Approved** (15-voted yes; 0-voted no; no abstentions)

Adjourn